

## Managing Speaker Program Risk

Speaker programs offer healthcare professionals access to critical product and disease state information from other HCPs who utilize the products, but they are high-risk from a compliance perspective. **Managing Speaker Program Risk** covers the guidelines and policies that must be followed when conducting a speaker program to ensure compliance with applicable regulations and policies. The estimated time to complete this module is 30 minutes.

### Introduction

- Welcome
- Module Overview
- Learning Objectives
- Menu

### Program Planning

- Section Overview
- Program Requests
- Program Logistics
- Program Attendees
- Audience Requirements
- Company Attendees
- Knowledge Check

### Program Speakers

- Section Overview
- Speaker Selection
- Speaker Criteria
- Speaker Compensation
- Speaker Agreement
- Speaker Training
- Knowledge Check

### Program Execution

- Section Overview
- Program Owner Responsibilities
- Speaker Preparation
- Attendee Management
- Program Management
- Speaker Responsibilities
- Deviating from Approved Content or Proactively Speaking Off Label
- Responding to Questions
- Answering Off-Label Questions
- Knowledge Check
- Knowledge Check

### Post Program Activities

- Section Overview
- Reporting Compliance Violations and Adverse Events
- Program Close Out
- Knowledge Check

### Conclusion

- Compliance Resources
- Summary

### Assessment

- Instructions
- Questions

### Glossary